

THROWLEIGH PARISH COUNCIL

Minutes of the Throwleigh Parish Council Meeting held on Monday, 6th January 2020
at 7.30pm in Throwleigh Village Hall.

Present: Cllr J Crawford (Chairman)
Cllr J Wisniewski (Vice Chairman)
Cllrs D Hayes, D Vincent, A Warwick Oliver, D Van Der Horn and D Jordan.
Also present: Ms J Macey (Parish Clerk), Mrs K Graddock (Incoming Parish Clerk), Cllr P Ridgers and one member of the public.

THR01 Welcome and Apologies

The Chairman welcomed Mrs Graddock to the meeting, who is the new Parish Clerk. No apologies as all members were present.

THR02 Matters raised by Parishioners

None.

Cllr Ridgers asked to report so he could depart early. He reported that there is a road closure in place at the road past Hooperton Cross, Crockernwell with a diversion via the A30. This was due to be in place until 30th January. Members raised concerns over the A30 being used. He further reported that the change in recycling seemed to be going well.

*** Cllr Ridgers left the meeting and did not return. ***

THR03 Minutes

RESOLVED: That the Minutes of the meeting held on Thursday, 4th November 2019 be approved and signed by the Chairman.

(NC)

THR04 Matters arising from the Minutes

A member of the public spoke on the provision of a new website, which would incorporate the Parish Council's and stated that they were still investigating options. They further reported on the poor connection of broadband on Shilstone Lane and other areas in the community. They gave a brief overview of comments submitted in relation to a consultation that took place in December.

THR05 Planning

The Chairman read out the following:

- 2 Tolman, Throwleigh. Refusal of planning permission.
- St Mary's Church, Throwleigh, proposed tree works. Parish Council has no objection.
- Providence Place, Throwleigh. Information Only. Proposed replacement gate.

- Beech Cottage, Throwleigh. Proposed demolition of existing extensions and replacement with three single storey extensions. Parish Council has no objections.
RESOLVED: That the information be received and decisions ratified.

(NC)

THR06

Finance

Balances/Payments/Receipts

The Clerk gave a brief report on the financial situation to date. The bank balances were:

Current A/C: £4605.01
Busuiness A/C: £653.20
Emergency A/C: £282.21

Payments to make:

Clerk's salary	£391.84
Clerk's expenses	£8.35
Total:	£400.19

RESOLVED: That the payment of £400.19 is authorised and the cheque duly signed.

(NC)

The Clerk further reported that she had drafted a letter for the Parish Council's bank to confirm the new Parish Clerk's details.

SLCC membership

The Clerk reported that the SLCC membership was due for renewal, however, this would not be renewed at the present time, as the incoming Parish Clerk is already a member, however, the Parish Council would make a contribution towards her membership when her renewal is due in August 2020.

Budget 2020/21 and Precept

The Clerk gave a report on the proposed budget for 2020/21, which is attached as Appendix 1. The budget would mean an increase of 6.86%. The Band D equivalent would be £28.23, an increase of £1.81 from 19/20.

RESOLVED: That the budget is set and a precept of £4193 is requested from West Devon Borough Council.

(NC)

THR07

Corrospondence

The following correspondence had been received:

- General Election information and notices
- Request for full copy of electoral register – completed
- DNP Agenda for National Park Forum on 22nd November – circulated.

- Email re: Devon Countryside Access Forum requesting new members – circulated
- Invitation from Cllr Goffrey (Okehampton Town Council) re: Climate Change Working group Coffee Morning on 18th January – circulated
- Sports 4 All Ages proposal for local community Sports Centre for North Tawton Coffee Mornings – circulated
- Briefing notes from the Monitoring Officer of WDBC regarding Code of Conduct – circulated

RESOLVED: That the information be received and noted.

(NC)

THR08 Reports

None received.

THR09 Parish Matters

The following matters were raised:

- Cllr Warwick Oliver reported that the Defib will shortly be in need of replacement pads and a possible battery. The Clerk reported that she would contact local Councillor Ridgers to enquire whether this could be something he could support through ward grants.
- Broadband – members received an update report from a member of the public earlier in the meeting in relation to the poor broadband in the community and also the consultation response they had submitted on behalf of the Council.
- Correspondence had been received from True North Productions in relation to a new series on More 4 about Devon and Cornwall. They requested further details on beating the bounds.
- Correspondence was received regarding red telephone boxes for articles in the Visit Dartmoor magazine.

RESOLVED: That the information be received and noted.

(NC)

THR10 Roads

Highways meeting

Members were reported that a meeting was held with some councillors and Mr Jagger, Highways Officer to discuss which route the Council see as most used/important to the community, any problems the Council are aware of on and off the carriageway, what carriageways the Council feel need to be repaired and what drainage issues the community has. Highways are reviewing their planned maintenance programme and are looking to change the way they work and connect more with the local community. Proposals will be submitted once all Parishes have been contacted.

Murchington: potholes

Members reported that there are still ongoing concerns from residents in Murchington re potholes. Members suggested that they keep reporting via the website and add any comments to any previously reported concerns and if possible include the size and depth of the pot hole.

Fallen Tree

Concerns were raised with regards to a fallen tree which is blocking the footpath from Murchington to Chagford Bridge. Cllr Hayes suggested that a gentle conversation is had with the owner.

Flooding at Monks Withecombe

Concerns regarding the flooding have been recorded on the DCC website and the Clerk has followed this up with an email to the Highways Officer.

Road/Car Parking area at Clannaborough

Members were still concerned regarding the state of the road and car parking area at Clannaborough. A second email had been sent to Duchy of Cornwall, however, no response has been received. Concerns were now raised as to the silt that is entering the river. RESOLVED: That the Clerk contact Duchy Estates to reiterate the Councils concerns and to gain a response.

(NC)

DCC Street Works Permit

Members were informed that if anyone wishes to complete works on the highways they would now need a street works permit.

Wonson Manor drain

Members were informed that a response had been received regarding the blocked drain and that the contractor Skanska are running behind and sourcing external help to ensure all work is completed.

Meeting ended at 8.40pm.

Signed: Dated:.....

APPENDIX 1

DRAFT PARISH PRECEPT REQUIREMENT 2020/2021

	BUDGET 2019/20	DRAFT 2020/21
Hire fees village hall (85)	£ 85	£ 85
Subscriptions DAPC (65) and SLCC say £77	£146	£ 97
Insurance	£185	£ 185
Scale 18 as from 1.4.19 £12.64ph (202 hrs) £2,553.28 plus £200 expenses	£2,753.28	
Clerk scale 19 from 1.4.20 £12.89 per hour plus 3% possible National wage increase £13.28 per hour x 202 hrs £2,683 plus £250 expenses		£2,933
Providence Chapel	£ 110	£ 110
PCC	£ 330	£ 330
Audit Commission Fee	£ 100	£ 100
Internal audit fee	£ 55	£ 55
Hawthorn's Accounting	£ 110	£ 130
Contingency	£ 100	£ 100
WDBC charges for election		£ 68
Total required	£3,974.28	£4,193

NOTES

Budget 2019/20

We should be within budget for year 2019/20 albeit we have encountered additional expenditure on new signpost, training, web site costs and accountants' fees. We are able to offset these costs against savings/contingency in no audit commission fees, contingency fee. savings in clerk's fees, no renewal of SLCC subscription (£77) as Kate Graddock already a member and we have agreed to make a contribution of £20 later this year towards cost rather than renew now. Having paid clerk up until January, there should be some £602.29 left to cover March payment.

DRAFT BUDGET 2020/2021

There will be no council tax support grant this year. (£67)

There will also be an invoice from WDBC for election expenses (£68)

The Government has stated that there will be no limit to increases in precept/Band D levels before triggering a referendum.

The above budget is strictly a draft to assist Kate Craddock. It could well be that there are savings in view of duplication. If adopted it would mean an increase of 6.86%. The Band D rate would be £28.23, an increase of £1.81 in comparison to 2019/20.

January 2020