

## THROWLEIGH PARISH COUNCIL

Minutes of the Throwleigh Parish Council Meeting held on Thursday, 21<sup>st</sup> May 2020 at 7.30pm via Zoom.

Present: Cllr J Crawford (Chairman)  
Cllrs J Wisniewski (Vice Chairman), D Hayes, A Warwick Oliver, D Van Der Horn and D Vincent.  
Also present: Mrs K Graddock (Parish Clerk), Cllr J McInnes (Devon County Council), Cllr P Ridgers (West Devon Borough Council) and 1 member of the public.

- THR01 Apologies**  
No apologies were received.
- THR02 Declarations of Interest**  
None received.
- THR03 Minutes**  
**RESOLVED:** That the Minutes of the meeting held on 2<sup>nd</sup> March 2020 be approved and confirmed as a correct record and signed at a later date due to Covid-19. (4.2abs)
- THR04 Public Participation**  
None
- THR05 Reports from outside bodies**
- a) DCC Cllr J McInnes**  
Cllr McInnes firstly stated that he was continuing to send the weekly member update to parishes, which he hoped members found useful. He reported on the issues to date in relation to Covid-19 and in particular education. He said that the DCC had received £40million funding from central government but they have spent more than that to date. He reported that the most vulnerable children are being contacted on a daily basis and that they are being encouraged to attend school if safe to do so - 300 schools are currently open. He reported that the government has issued guidance on getting some year groups (Years 1 and 6) back to school in a covid-19 secure way, however DCC were looking at it and how to put it into practice. He reiterated that it is the parents' choice on whether they attend and that at present there would be no prosecutions, particularly as there is likely to be a great deal of anxiety and fear and it will take parents and children a great deal of time to adjust to the situation. He mentioned that it has been raised with local government about the amount of online teaching that the teachers have successfully completed but there are additional pressures on teachers with using this method. He congratulated the staff working tirelessly and in partnership across the county to support and work flexibly in the current situation.
- b) WDBC Cllr P Ridgers**  
Cllr Ridgers reported that WDBC had been dispersing grants from central government and that it had been well receive. He felt that

more people were shopping locally and there was a great deal of community cohesion. He asked regarding any help grounds within Throwleigh and members replied that the Council had distributed leaflets with help sheets and information on to as many people within the locality as possible and that there was a weekly zoom call for people to catch up but generally people are helping each other with shopping and delivering of prescriptions etc. Cllr Ridgers further reported that the recycling and waste collections are as normal.

**c) Other reports from representatives to/from outside bodies and or meetings/events attended**

- There has been a plant sale on the church steps which has raised over £800.00.
- Residents are working towards a village celebration/tea party towards the end of Covid-19.

**THR06 Planning/Licensing**

**a) Scots Pine, Fell at St Olaves**

**RESOLVED:** That the Council's comments of supporting the application are ratified.

(NC)

**b) Mobile home/bus at Waye Down**

Members were reported that there has been a mobile home/bus located at Waye Down for approximately 2/3 months. The vehicle has no number plates.

**RESOLVED:** That the Clerk contact WDBC to report the abandoned vehicle.

(NC)

**THR07 DALC Renewal**

**RESOLVED:** That the membership of DALC is renewed for 2020/21 at a cost of £74.71.

(NC)

**THR08 Finance**

**a) Payments and Receipts**

Members were circulated a list of the payments, receipts and bank reconciliation from 1<sup>st</sup> April – 31<sup>st</sup> May 2020.

**Payments**

No	Description	Payee	Amount	Chq no
1	Salary	K Graddock	£473.59	000520
2	Paye/NI	HMRC	£118.20	000521
3	Expenses Jan-Mar	K Graddock	£57.92	000522
4	DALC Subs	DALC	£74.71	000523
5	Insurance	Cardiac Sci	£103.14	000524
6	Community First	Community First	£152.62	000525

**Receipts**

No	Description	Payee	Amount	Method
1	Precept – 1 <sup>st</sup> Install	WDBC	£2096.50	Bacs

**Bank Balances**

Current A/C £5,461.56  
Business A/C £282.45  
Business Reserve A/C £653.74

**RESOLVED:** That the payments totalling £980.18 and the receipts totalling £2096.50 be approved and cheques drawn and the bank balances be accepted and approved.

(NC)

**b) Internal Auditor for 2019/20**

**RESOLVED:** That Ms Helen Chapman be appointed the Internal Auditor for 2019/20

(NC)

**THR09 Covid-19 Response**

Members felt that there had been a great deal of help from everyone in the villages and that there had been an increase in the need for locally sourced food and people growing their own.

**THR10 Broadband**

Members were given an update on the issues with Connecting Devon and Somerset to date. A response had been received from them which indicated that the village could expect some improvement however, the status has now changed again showing that there is unlikely to be any improvement to broadband in the area. Members thanked Mr Warwick Oliver for his tireless lobbying and was disappointed in the lack of consistency in Connecting Devon and Somersets approach.

**THR11 Website**

Members were reported that the website was in need to updating and that Mr Warwick Oliver had been in contact with the providers of Frithelstock Parish Council’s website (this is the same website the Clerk is used to managing) and they could offer a template with the possibility of moving to a full website for around £470.00. Members felt this would be beneficially to have a Parish Council website and it was

**RESOLVED:** That the Clerk is authorised to continue with the project and £470.00 is available to purchase a new Parish Council website.

(NC)

**THR12 Highways**

Members had still not had a response in relation to the question regarding drainage responsibilities and whether it was the landowners in relation to drains/ditches in the instance of not being able to see the gully/drainage. The Clerk responded that she would chase this matter.

**THR13 Councillor Reports or items for a future Agenda**

None received.

Meeting ended at 8.50pm.

Signed: ..... Dated: .....